

INSTRUCTIONS REGARDING ENTRY OF APPEARANCE

I. ATTORNEYS WHO WERE LISTED AS COUNSEL OF RECORD IN A CASE BEFORE IT WAS TRANSFERRED TO MARYLAND

If you were counsel of record in a case before it was transferred to Maryland as a part of MDL 1586 you should:

1. Register to use the electronic filing system.
2. We anticipate opening MDL 1586 after the April 2, 2004 hearing. Once it is opened, use your log in and password to file a notice of appearance in MDL 1586.

NOTE: Each attorney must electronically file a notice of appearance using his or her own login because the electronic filing system will only allow you to enter the appearance of the person whose login and password are being used.

Court staff will look at the docket of the sending court to determine who was counsel of record in a case before it was transferred. If your name is not on the docket, you need to follow the instructions in section II.

II. ATTORNEYS WHO ARE ENTERING AN APPEARANCE AFTER A CASE HAS BEEN TRANSFERRED TO MARYLAND

If you were not listed as counsel of record in a case before it was transferred to Maryland as a part of MDL 1586 you should:

1. Complete the MDL 1586 *pro hac vice* motion. Be sure to fill in the case number issued by Maryland for the appropriate individual case which is a part of MDL 1586. You are not required to pay a fee, nor are you required to obtain local counsel. However, you must be a member of the bar of a district court of the United States.
2. Complete the registration form for the electronic filing system which is attached to the motion. Mail the motion and registration form to the court.
3. Once the motion has been approved you will be issued a login and password for the electronic filing system.
4. Using your login and password, file a notice of appearance in MDL 1586. You also may file a notice of appearance in the appropriate individual case. It is your responsibility to enter your appearance. The court will not enter your appearance in either case.

III. OBLIGATIONS OF COUNSEL

1. You should read and become familiar with the Local Rules of this Court.
2. You must immediately advise the Court of any changes in your address, phone number, and e-mail address. If this information changes and you do not notify the Court, your appearance may be terminated without notice.
3. If you leave your firm or for any other reason are no longer involved in this litigation, you should file notices withdrawing your appearance in MDL 1586 and any individual cases where your appearance was entered.