



UNITED STATES DISTRICT COURT
DISTRICT OF MARYLAND
OFFICE OF THE CLERK

Felicia C. Cannon, Clerk of Court
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Reply to Northern Division Address

ELECTRONIC FILING IN CVB CASES

Earlier this year, the U.S. District Court for District of Maryland became the first federal court in the country to convert its traffic and misdemeanor docket to the existing federal electronic filing system, CM/ECF. As a result, defense counsel in these cases should begin filing documents electronically through CM/ECF instead of sending paper documents to the Clerk's Office.

Effective November 1, 2012, the Clerk's Office will no longer accept faxes or emailed documents from counsel in CVB cases once the case is available on CM/ECF. The Court's [Criminal Procedures Manual](#) explains the procedures and requirements for using CM/ECF in criminal cases in this Court. The document is available on our website under the CM/ECF menu, "CM/ECF Procedures" option.

If you are defense counsel in a CVB case without a CM/ECF account in this Court, you can get CM/ECF access one of two ways:

1. If you are an active member of our bar, register for CM/ECF through our website by going to the CM/ECF menu and selecting the "[CM/ECF Registration](#)" option. Additional [instructions](#) are available under the "CM/ECF" tab of the Forms & Manuals page.
2. If you are not an active member of our bar, send the Clerk's Office a completed [Entry of Appearance in a Criminal Case](#) form, which is available on our website at the Forms & Manuals menu under the "Attorney Admissions" tab.

Note: Non-members of the bar will need to complete the appearance form for every new CVB case.

The Clerk's Office offers regular training on CM/ECF in both divisions. To enroll in a class, click [here](#) or select "CM/ECF Training – Enroll" from the CM/ECF menu of our website.

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Visit the U.S. District Court's Website at www.mdd.uscourts.gov