



UNITED STATES DISTRICT COURT  
DISTRICT OF MARYLAND  
OFFICE OF THE CLERK

Reply to Northern Division Address

Felicia C. Cannon, Clerk of Court  
Jarrett B. Perlow, Chief Deputy  
Elizabeth B. Snowden, Chief Deputy

Bar Membership Reactivation Procedure

Under Standing Order 2012-02, the Court created a process for “inactive members of the bar who became inactive for failure to renew membership” to return to active bar status without reapplying for admission. The Clerk of Court adopts the following procedure for inactive members of the bar to request reactivation of membership:

1. Review Standing Order 2012-02 to ensure you are eligible for reactivation. The Order is available at <http://www.mdd.uscourts.gov/Misc/2012-02.pdf> or on our website under the “Local Rules and Standing Orders” menu.
2. Complete and send the **Request for Reactivation** form, along with a check for \$120 payable to “Clerk, U.S. District Court” to

U.S. District Court for the District of Maryland  
Clerk’s Office  
Attn: Membership Reactivation  
101 W. Lombard Street  
Baltimore, MD 21201

The form is available at <http://www.mdd.uscourts.gov> under the “Forms & Manuals” menu, “Attorney Admissions” tab (<http://www.mdd.uscourts.gov/publications/forms/ReactivationRequest.pdf>).

3. Reactivation requests will be reviewed on a rolling basis. Please allow at least seven to ten business days for processing. If you would like to check on the status of your request, please contact Attorney Admissions at (410) 962-3293.

*Revised June 1, 2012*