

**IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF MARYLAND**

**UNITED STATES OF AMERICA**

vs.

[Name of Defendant]

\*

Case No. [Case Number]

\*

\*

\*\*\*\*\*

**ENTRY OF APPEARANCE IN A CRIMINAL CASE**

**TO THE CLERK OF THIS COURT AND ALL PARTIES OF RECORD:**

Enter my appearance as counsel in this case for the defendant, \_\_\_\_\_. I  
certify that: [check and complete one that applies]

I am admitted to practice in this Court, and my bar number is \_\_\_\_\_.

I am a member in good standing of the bar of the highest court of

and am familiar with the Federal Rules of Criminal Procedure, the Federal Rules of Evidence,  
the Federal Rules of Appellate Procedure and the Local Rules of this Court.

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Counsel*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Firm Name*

\_\_\_\_\_  
*Phone No.*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Fax No.*

\_\_\_\_\_  
*City/State/Zip*

\_\_\_\_\_  
*Email Address*

Please select your designation:

CJA

Retained

Public Defender

Pro Bono

**\*\* NOTE:** Appearance of counsel may be withdrawn only with leave of Court. See Local Rule 201.3. Such leave is liberally granted if sought within 10 days of the defendant's initial appearance in this Court.



**U.S. District Court**

*For The  
District  
of Maryland*

**Electronic Case Files  
Attorney/Participant Registration  
Form**

This form is to be used to register for an account on the Court's Electronic Case Files (ECF) System. Registered attorneys will be able to electronically file documents. The following information is required for registration:

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_ Generation \_\_\_\_\_

Last four digits of Social Security number (for security verification) \_\_\_\_\_

Agency Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Voice Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Internet Email Address \_\_\_\_\_

1. This system is for use only in cases before the *U.S. District Court for the District of Maryland*. It may be used to file electronic documents.
2. An attorney's/participant's password issued by the court combined with the user's login serves as and constitutes the attorney's/participant's signature.
3. An attorney/participant must protect and secure the password issued by the court. If there is any reason to suspect that the password has been compromised in any way, it is the duty and responsibility of the attorney/participant to immediately notify the court. The court will immediately delete the password from the Electronic Case Filing System and issue a new password.
4. Registration as a user constitutes:
  - a) Consent to receive notice electronically where notice is required by statute or rule and waiver of notice by any other means; and
  - b) Consent to electronic service and waiver of service by any other means, except for original process.
5. Attorneys must be members in good standing of the bar of this court, or permitted by statute or Local Rule to appear without being a member of the bar, to file papers electronically.

**Please include this completed form with your Request for Entry of Appearance.**