

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF MARYLAND**

**ATTORNEY RENEWAL APPLICATION**

*\*\*Unless otherwise noted, all questions and fields must be completed or your application will be rejected.\*\**

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**BAR NO.**

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**NAME**

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**NAME AT ADMISSION  
(IF DIFFERENT)**

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**FIRM/AGENCY NAME**

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**ADDRESS**

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**PHONE NO.**

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**FAX NO.**

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**E-MAIL ADDRESS**

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**A. BACKGROUND QUESTIONNAIRE**

**If you answer yes to any of these questions and have not previously disclosed this information to this Court, you must submit a statement under the penalty of perjury stating the relevant facts, court, charge, date, whether the occurrence was disclosed to the highest court of the state(s) in which you are admitted, whether the occurrence was previously disclosed to this Court, disposition, whether the occurrence was an isolated incident, and any other facts you deem relevant. The Court may confirm the accuracy of any submitted information by conferring with the appropriate court or bar authority, if applicable. If you have previously disclosed this information to this Court, please provide only the date of disclosure.**

**1. Are there any disciplinary proceedings pending against you?**

YES       NO      If previously disclosed to this Court, date disclosed: \_\_\_\_\_

**2a. Have you been denied admission to practice, disbarred, suspended from practice, or disciplined by any court or bar authority, other than administrative suspensions for non-payment of bar dues?**

YES (answer 2.b)     NO (skip to 3)      If previously disclosed to this Court, date disclosed: \_\_\_\_\_

**2b. If you have been suspended or disbarred from the practice of law by any court or bar authority, have you been reinstated?**

YES       NO       N/A      If previously disclosed to this Court, date disclosed: \_\_\_\_\_

**3. Have you ever resigned from the practice of law in any court in order to avoid disciplinary action or while the subject of any pending investigation, action, or proceeding involving allegations of misconduct or the commission of a crime?**

YES       NO      If previously disclosed to this Court, date disclosed: \_\_\_\_\_

**4. Excluding traffic violations punishable by fine only, have you ever been convicted of, or entered a plea of no contest to, any crime or are any criminal charges pending against you?**

YES       NO      If previously disclosed to this Court, date disclosed: \_\_\_\_\_

**5. Have you ever been held in contempt of court?**

YES       NO      If previously disclosed to this Court, date disclosed: \_\_\_\_\_

**B. PRO BONO QUESTIONNAIRE**

As a member of the bar of this Court you are expected to handle cases on a pro bono basis when called upon to do so by the Court. Please answer the following questions so that your skills and preferences may be taken into account when you are appointed to a case.

1a. Are you employed by a government agency?  YES (answer 1b & 1c)  NO (skip to 2)

1b. What is the name of your agency? \_\_\_\_\_

1c. Does your agency preclude you from accepting a pro bono appointment in a civil case?

YES (skip to Part C)  NO (go on to 2)

2. In what types of civil cases do you prefer to be appointed?

Prisoner Civil Rights  Civil Litigation  Employment Discrimination  Bankruptcy  
 ERISA  Social Security

3. Are you interested in receiving priority consideration for pro bono appointments?

Yes  No

**C. APPLICANT’S CERTIFICATION**

1. I have been admitted to practice law in the following states (including the District of Columbia) and federal courts:

STATE OR FEDERAL COURT	DATE OF ADMISSION	STATE OR FEDERAL COURT	DATE OF ADMISSION

- 2. Unless otherwise indicated in Section A, I am a member in good standing of the bars of each of the above listed jurisdictions.
- 3. I am familiar with the Maryland Attorneys’ Rules of Professional Conduct, the Federal Rules of Civil Procedure, the Federal Rules of Evidence, the Federal Rules of Appellate Procedure, the Local Rules of the United States District Court for the District of Maryland, and (to the extent relevant to my area(s) of practice) the Federal Rules of Criminal Procedure, the Federal Rules of Bankruptcy Procedure, the Local Bankruptcy Rules, and substantive Maryland statutory and common law. I understand that attorneys not admitted to the Maryland Bar are strongly urged to consider retaining local counsel when appearing on matters involving Maryland law.
- 4. Except when employed by a government agency that precludes accepting a pro bono appointment, I am willing to accept court appointments to represent indigent parties in civil cases in this district.
- 5. I understand that it is my responsibility to promptly update my contact information in CM/ECF or to notify Attorney Services of any change in my name or address. **I further understand that my failure to promptly update my contact information may affect my ability to practice in this Court. See Local Rule 701.3.**
- 6. I understand that I will be required to renew my membership in the bar of this Court periodically.

**I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**D. INSTRUCTIONS**

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF MARYLAND**

**AUTHORIZATION AND RELEASE**

I, \_\_\_\_\_, having filed an original or renewal application for admission to the Bar of this Court, authorize the Clerk of the United States District Court for the District of Maryland and/or the Disciplinary and Admissions Committee of this Court to make ongoing inquiries and request such information from third parties as is necessary in connection with my original application and/or ongoing membership in the Bar of this Court. I agree to provide any further information or documents which may be required in reference to my past disciplinary and/or criminal record.

I also authorize and request every state bar admission agency and/or disciplinary agency of the state(s) of my admission and having control of any documents, records, and other information pertaining to me to furnish to the Clerk of the United States District Court for the District of Maryland and/or the Disciplinary and Admissions Committee of this Court any such information, including documents, records, bar association files, or any other pertinent data, and to permit the said Clerk to inspect and make copies of such documents, records, and other information.

I hereby release and discharge the state bar admission agency and/or disciplinary agency of the state(s) of my admission, its agents and representatives, and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, and other information to or by the Clerk and/or Disciplinary and Admissions Committee.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_