

**REQUEST FOR REVIEW OF SECONDARY EMPLOYMENT**

Date: 09/14/2020

To: Ethics Commission

From: Marilyn J. Mosby, State's Attorney for Baltimore City

Supervisor: N/A

SUBJECT: Request for Permission to engage in secondary employment pursuant to Public Ethics Law § 5-502, I am submitting my request to engage in secondary employment.

1. Identifying Information:

Name Marilyn J. Mosby State Position & Grade State's Attorney for Baltimore City

Department State's Attorney Office Phone No. [REDACTED]-8328

Agency Baltimore City State's Attorney's Office Email Address [REDACTED]@stattdorney.org

Employee Mailing Address:  
[REDACTED] Baltimore, MD 21202

State Supervisor's Phone Number and Email Address:  
N/A

2. Brief description of employee's duties and responsibilities in State position:  
Responsible for the prosecution of crime in Baltimore City.

3. Brief description of function of employee's State Department/Agency:  
As State's Attorney for Baltimore City, I am the agency head for more than 403 employees that are responsible for the prosecution of crime in Baltimore City.

GOVT. EXHIBIT NO. Exh. 37  
CASE NO. LKG-22-007  
IDENTIFICATION \_\_\_\_\_  
ADMITTED \_\_\_\_\_

4. Proposed Outside Employer:

Name of Entity: Mahogany Elite Enterprises, LLC. Phone No. ██████████ 8328

Supervisor's Name and Title:  
N/A

Address: ██████████  
Baltimore, MD 21217

Brief description of Business Conducted by Entity: Mahogany Elite Enterprises, LLC is a holding company that has two subsidiaries: Mahogany Elite Travel, LLC and Mahogany Elite Consulting, LLC. Mahogany Elite Travel and Mahogany Elite Consulting offers general travel and hospitality services.

5. Position title, duties and responsibilities of secondary employment: Oversee all operations of the business.

6. Hours per week to be spent with secondary employment and work schedule (specific hours of work for secondary employer): 1-2 hrs/week

7. Anticipated duration of secondary employment (temporary or permanent – months or years): Permanent

8. Special license or equipment required for secondary employment: N/A

9. Does the entity do any business with or is it regulated by your Department/Agency (explain): The entity does not do any business with any state or city department/agency and the entity is not regulated by the Baltimore City State's Attorney office or any other city or state department/agency. This business is still in the development stage and will not have any direct or indirect dealings with any state or city department/agency.



Employee Signature

**Recommendation of Immediate Supervisor:**

\_\_\_\_\_ Approve  
\_\_\_\_\_ Disapprove (state specific reasons for denial)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Immediate Supervisor and Date

\_\_\_\_\_  
Printed Name of Immediate Supervisor

**Recommendation of Department Head:**

\_\_\_\_\_ Approve  
\_\_\_\_\_ Disapprove (state specific reasons for denial)

Does the entity do any business with or is it regulated by your Department/Agency? Please check the Maryland Funding Accountability and Transparency website at <http://www.spending.dbm.maryland.gov/>. Please explain the nature of any business or regulatory relationship between the outside employer and your agency. **The Public Ethics Law prohibits a State employee from holding secondary employment with an entity that does business with or is regulated by the employee's agency unless the Commission grants an exception. If the agency does not provide information about the relationship, the Commission cannot grant an exception and the secondary employment is prohibited.**

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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Department Head and Date

\_\_\_\_\_  
Printed Name of Department Head

**REQUEST WILL NOT BE CONSIDERED UNLESS CURRENT  
POSITION DESCRIPTION IS ATTACHED**