



UNITED STATES DISTRICT COURT
DISTRICT OF MARYLAND
OFFICE OF THE CLERK

Reply to Northern Division Address

Felicia C. Cannon, Clerk of Court
Elizabeth B. Snowden, Chief Deputy

Bar Membership Reactivation Procedure

Under Standing Order 2016-04, the Court created a process for “inactive members of the bar who became inactive for failure to renew membership” to return to active bar status without reapplying for admission. The Clerk of Court adopts the following procedure for inactive members of the bar to request reactivation of membership:

1. Review Standing Order 2016-04 to ensure you are eligible for reactivation. The Order is available at <http://www.mdd.uscourts.gov/sites/mdd/files/2016-04.pdf> or on our website at <http://www.mdd.uscourts.gov/standing-orders>.
2. Complete and send the **Request for Reactivation** form, along with a check for \$150.00 payable to “Clerk, U.S. District Court” to

U.S. District Court for the District of Maryland
Clerk’s Office
Attn: Membership Reactivation
101 W. Lombard Street
Baltimore, MD 21201

The form is available at <http://www.mdd.uscourts.gov/forms/all-forms/attorney>.

3. Reactivation requests will be reviewed on a rolling basis. Please allow at least seven to ten business days for processing. If you would like to check on the status of your request, please contact Attorney Admissions at (410) 962-3293.

Revised March 15, 2017