



UNITED STATES DISTRICT COURT  
DISTRICT OF MARYLAND  
OFFICE OF THE CLERK

Reply to Northern Division Address

Catherine M. Stavlas, Clerk of Court  
David E. Ciambuschini, Chief Deputy

Petition for Name Change  
Request for Certified Copy or Apostille

The court maintains copies of the Petition for Name Change documents from 1992 to present.

Records for Petitions for Name Change dated prior to 1992 can be requested through the [National Archives branch in Philadelphia](#). Their phone number is (215) 305-2044.

Three certified copies may be provided free of charge. The fee for an apostille is **\$50.00 per copy**. Money orders or checks should be made payable to Clerk, United States District Court. Please put attention Jury Department when mailing the check.

If you are requesting copies on behalf of someone else, you must include a written document from them, which includes their signature, that provides you permission to obtain a copy of their Petition for Name Change.

Request Date: \_\_\_\_\_

**Please provide the following information:**

- Full original name: \_\_\_\_\_
- New Name: \_\_\_\_\_
- Signature: \_\_\_\_\_
- Date of Naturalization Ceremony M/DD/YYYY (required field): \_\_\_\_\_
- Date of birth: \_\_\_\_\_
- Alien registration Number: \_\_\_\_\_
- Total number of Certified Copies requested (up to three): \_\_\_\_\_
- Total number of Apostille requested: \_\_\_\_\_ (\$50.00 per copy)
- Mailing address: \_\_\_\_\_
- Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_
- Pickup or Mail Option: \_\_\_\_\_ You will be contacted once the once the copies are available for pick up. Please allow 7-10 business days for mailing.

Completed forms may be emailed to [JuryMessages@mdd.uscourts.gov](mailto:JuryMessages@mdd.uscourts.gov), hand delivered, or mailed

Northern Division • 4228 U.S. Courthouse • 101 W. Lombard Street • Baltimore, Maryland 21201 • 410-962-2600  
Southern Division • 200 U.S. Courthouse • 6500 Cherrywood Lane • Greenbelt, Maryland 20770 • 301-344-0660